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APPLICATION FOR MEMORIAL PLAQUE	SF208
	Responsible Officer: Director Assets and Infrastructure Services
	Issue Date: 19/06/2018
	Next Review Date: June 2023

APPLICANT DETAILS

Applicant Name: _____

Postal Address: _____

Phone Number (BH): _____ Mobile: _____

Email: _____

PREFERRED LOCATION FOR PLAQUE

Description (i.e. Foreshore): _____

Nearest Street/Street Address: _____

Town or Hundred: _____

PLAQUE DETAILS

Host Structure (i.e. Bench Seat): _____

New Structure Required? Yes / No

N.B. Council will include the cost of any new structure as part of the quotation.

Desired Plaque Wording and Layout:
Please include any image/description of image required (i.e. service insignia).

SIGNATURE OF APPLICANT

- I, the applicant, confirm that I will be responsible for all costs associated with the erection of the plaque and host structure (if applicable), subject to my approval of the proof and quotation provided by Council.
- I, the applicant, confirm that I have enclosed evidence of support for the placement of the plaque and host structure by the relevant progress association (if applicable).

N.B Mandatory for all applications on public land.

Signature: _____ Date: _____

N.B. In accordance with Council's PO096 Memorial Plaques Policy all applications are subject to approval by the Director Assets and Infrastructure Services.

APPROVAL SECTION (to be completed by Council)

Your application for memorial plaque has been:

APPROVED / DECLINED

(Please circle)

If the application has been declined please state the reason(s) below:

Name: _____ Signature: _____ Date: _____

INSTALLED BY (to be completed by Council)

Name: _____ Signature: _____ Date: _____